



DIGITAL GOVERNMENT



DIGIDOC INC.

FEDERAL RECORDS MODERNIZATION

Your NARA-aligned, GSA-authorized partner for full-lifecycle records transformation. From digitization to compliant ECM workflows, we deliver complete modernization through a single, scalable contract vehicle.

The Federal Records Challenge

Current State

Federal agencies face mounting pressure to comply with M-19-21 and M-23-07 mandates while managing decades of paper records. FOIA backlogs continue to grow, facilities costs remain high, and the transition to electronic records feels overwhelming without the right partner.

Meanwhile, cloud migration initiatives stall because legacy records aren't digitized, and AI modernization efforts fail when data pipelines remain clogged with unstructured, inaccessible information.

The DigiDoc Solution

We provide end-to-end records modernization that addresses every challenge simultaneously. Our NARA-certified leadership brings immediate credibility, while our two DC-based scanning sites deliver the infrastructure needed for large-scale transformation.

With DigiDoc, you get digitization services, enterprise content management, compliant hardware and software, and metadata governance – all through one contract vehicle, one point of accountability.

DigiDoc Core Differentiators



NARA & GSA Compliance

NARA-certified leadership and GSA-authorized partnership ensure strict adherence to federal mandates like M-19-21 and M-23-07.



End-to-End Solutions

Complete lifecycle records transformation, from secure digitization to advanced Enterprise Content Management (ECM) workflows.



Scalable Infrastructure

Two secure, DC-based scanning sites provide the capacity and physical security for large-scale federal record volumes.



Single Contract Vehicle

Simplify procurement and accountability with all services, hardware, and software provided under one streamlined contract.

M-23-07 Compliance Acceleration

The transition to full electronic records management isn't optional—it's mandated. DigiDoc accelerates your agency's compliance with M-23-07 by providing the expertise, infrastructure, and technology needed to rebaseline your implementation plan and achieve measurable progress.

We understand that compliance isn't just about meeting deadlines; it's about building sustainable systems that support your mission for decades to come. Our approach combines rapid digitization with robust metadata governance, ensuring that your electronic records are not only compliant but also discoverable, secure, and ready for future needs.

01

Compliance Assessment

Evaluate current state against M-23-07 requirements

02

Rebaseline Planning

Develop realistic timelines and resource allocation

03

Phased Implementation

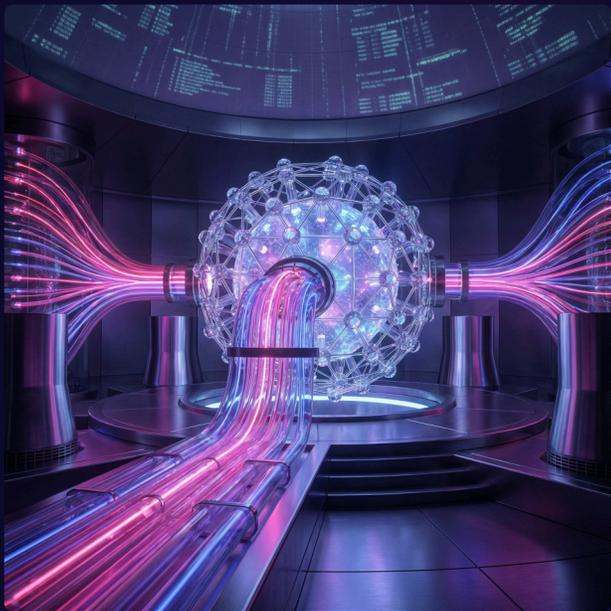
Execute digitization with continuous compliance monitoring

04

Sustained Operations

Maintain compliance through ongoing support and optimization

AI-Ready Data Pipelines



Leverage your newly digitized, compliant records to power advanced AI initiatives. DigiDoc transforms raw data into AI-ready pipelines, ensuring that your agency can harness the full potential of artificial intelligence for enhanced decision-making, predictive analytics, and automated processes.

Our metadata governance expertise guarantees that your data is not just accessible, but also clean, structured, and semantically rich – the critical foundation for effective AI and machine learning applications. Don't let legacy data hold back your modernization efforts.

FOIA Backlog Reduction

60%

Faster Review Times

Digitized records enable rapid search and retrieval compared to manual paper file review

45%

Reduced Processing Costs

Electronic workflows eliminate physical file handling and shipping expenses

85%

Improved Accuracy

Metadata-driven search reduces missed documents and compliance risks

FOIA compliance challenges continue to strain federal agencies, with backlogs measured in months or years rather than days. DigiDoc's digitization services transform FOIA processing from a manual, error-prone workflow into an efficient, transparent operation that protects your agency while serving the public.

Our approach combines high-speed scanning with intelligent metadata capture, creating searchable digital archives that enable FOIA officers to locate responsive records in minutes instead of weeks. Advanced redaction tools protect sensitive information while maintaining compliance with disclosure requirements, and comprehensive audit trails document every step of the review process.

The result is faster response times, fewer litigation risks, reduced processing costs, and dramatically improved transparency. When FOIA requests arrive, your team is ready with digitized records that are organized, searchable, and secure.

Enterprise Content Management Excellence

Beyond individual compliance challenges, effective Enterprise Content Management (ECM) is crucial for an agency's overall operational efficiency and digital transformation. DigiDoc provides end-to-end ECM solutions that centralize, manage, and secure your digital assets throughout their lifecycle, turning content into a strategic asset rather than a burden.



Centralized Content Hub

Unify documents and data from disparate sources into a single, easily accessible repository.



Automated Workflows

Streamline content-centric business processes, reducing manual effort and human error.



Robust Security & Compliance

Safeguard sensitive information with advanced security features and ensure adherence to all regulatory requirements.



Seamless Integration

Connect with your existing IT infrastructure and applications for a unified digital ecosystem.

Facilities Consolidation & Cloud Migration



Federal agencies face mounting pressure to reduce real estate footprints and lower operating costs. Facilities consolidation initiatives, however, cannot proceed until agencies address their records management challenge. You cannot close a building filled with decades of paper records until those records are digitized, organized, and migrated to modern cloud-based systems.

DigiDoc enables your facilities consolidation strategy by transforming physical records into secure digital assets. Our end-to-end approach combines high-volume digitization with cloud-ready ECM deployment, allowing you to shrink physical storage requirements dramatically while maintaining full compliance and accessibility.

We support hybrid cloud and on-premises deployments, working within your agency's cloud adoption framework and security requirements. Whether you're moving to AWS GovCloud, Azure Government, or maintaining a private cloud infrastructure, DigiDoc ensures your digitized records are properly structured, secured, and accessible throughout the migration process.

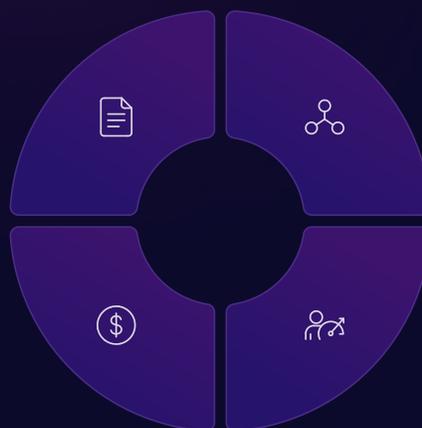
One Contract, Complete Solution

Streamlined Procurement

Simplify vendor selection and management with a single, comprehensive contract for all services.

Cost Predictability

Gain clear visibility into project costs and avoid hidden fees associated with multiple vendors.



Integrated Services

Benefit from a unified approach spanning digitization, ECM, and cloud migration for seamless execution.

Operational Efficiency

Reduce administrative burden and accelerate project timelines with a dedicated solution partner.

DigiDoc offers a singular, integrated solution designed to meet the complex records management needs of federal agencies. With one contract, you gain access to our full suite of expertise—from high-volume digitization to secure cloud deployment and ongoing ECM support—ensuring a cohesive and cost-effective path to digital transformation.

Ready to Modernize Federal Records?

Your Next Steps

DigiDoc stands ready to support your agency's records modernization journey. Whether you're facing immediate M-23-07 compliance deadlines, planning a multi-year digital transformation, or seeking to reduce FOIA backlogs, we bring the expertise, infrastructure, and technology to deliver results.

Our NARA-certified team understands the unique challenges of federal records management. We speak your language, navigate your regulatory environment, and deliver solutions that align with your mission requirements and budget constraints.

Contact us today to schedule a consultation and discover how DigiDoc can accelerate your transition to modern, compliant, AI-ready records management.



GSA Contract Vehicle

Simplified procurement for services, software, and hardware

NARA-Certified Team

Federal records expertise you can trust

DC-Based Operations

Secure, local infrastructure for sensitive federal records

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